

Topsham Fair
Concessionaire Terms and Conditions

- A. Concessionaires do not have “grand fathered” rights to any particular space or location, and may be relocated or eliminated if Fair Officials determine it to be advisable. Concessionaires may not sublease to another vendor.
- B. All vendors must have their tables set up and opened at **11:00am – 8:00pm** each day with the exception on the last day. Changes may occur as we get closer to the fair and midway times.
- C. All buildings will be locked each night for safety. Doors will be unlocked each morning by 10am.
- D. Vendors will get permission from Fair staff before adding anything to walls or structures.
- E. Concessions that are unprofessional in appearance or which provide poor quality of product or services, or where the concessionaire or his employees fail to cooperate with fair officials, are prohibited.
- F. All concessions must be opened and staffed from 11am to 8pm. Each vendor can stay later than 8pm, no one is to close the building until all vendors are ready.**
- G. No signs, posters or etc. are to be stapled in any building, pole, tree, etc. signs must be neatly printed and displayed on an easel around your designated area only.
- H. Canvassing, solicitations, counseling, or meeting must be confined to the concessionaire’s space and in no case may be extended.
- I. All concessions must be checked in with Kathi Yergin via cell phone 207.577.8896 or office when arriving on set up day.
- J. Failure to sell or exhibit what the contract states, will be just cause for removal of the product or the concessionaire.
- K. The use of electrical ovens and/or fryers is prohibited.
- L. No obscene poster, hats, t-shirts, or other items may not be displayed or given away as prizes nor may any item be deemed as nuisance (i.e. canned string, snaps, bag bombs, or Mylar balloons) be sold or given away. Failure to comply will be just cause for removal of the product or the concessionaire.
- M. All concessionaires must comply with the fairs liability insurance requirements. A **current certificate of insurance** naming Topsham Fair as certificate holder is required prior to opening. Cancellation clause must be included on policy. Proof of insurance coverage is mandatory no vendor will be authorized to set up without insurance. All ***insurance certificates must be sent to the fair before July 1st.***
- N. Only the Styrofoam food serving containers allowed are those which may be recycled or are biodegradable.
- O. All food concessionaires must provide the Topsham Fair with a copy of their current State of Maine Department of Human Services Foods Vendors License, or proof of payment prior to set up.**
- P. All concessionaires are subject to sale tax collection must provide the Topsham Fair with a copy of their State of Maine Sales Tax Certificate prior to set up.**
- Q. Any sales of illegal items will result in immediate expulsion and removal of the Fairgrounds.
- R. Please follow all CDC guidelines at time of operation. (Social Distancing Masks, etc.)
- S. A concessionaire or exhibitor may be required to leave the Fair for noncompliance with these rules and regulations. In such case no refund of rental or other charges will be made.
- T. Topsham Fair has the right to add, change to this contract at any time.
- U. All concessions must not tear down until the fair is officially over. Sunday crafters can close down by 6pm or when crowds have slowed down and surrounding vendors agree to close down.***